School Security Assessment Checklist

A Checklist for Grant Applications

This checklist is designed to help you assess your current school security posture and identify areas for improvement. **Remember, a strong security plan demonstrates a proactive approach to student and staff safety, potentially increasing your chances of receiving funding.**

Physical Security

- ☐ Perimeter Security
    - ☐ Are school grounds fenced or have clear boundaries?
    - ☐ Are access points (gates, doors) secure and monitored?
    - ☐ Are landscaping features designed for clear visibility? (avoid overgrown areas)
- ☐ Building Security & Access Control
    - ☐ Are exterior doors equipped with functioning locks and controlled access?
    - ☐ Are classroom doors lockable from the inside?
    - ☐ Are windows shatterproof or have security film applied?
    - ☐ Are restricted areas clearly marked and access controlled?
    - ☐ Are doors properly numbered and visible on both the interior and exterior?
- ☐ Emergency Preparedness
    - ☐ Does the school have a comprehensive emergency preparedness plan (fire, intruder, etc.)?
    - ☐ Are evacuation procedures clearly communicated and practiced regularly with staff and students?
    - ☐ Are first-aid kits and emergency supplies readily available?

Technology and Communication

- ☐ Access Control Systems
    - ☐ Does the school utilize access control systems (badges, key cards) to manage entry and exit?

☐ Communication Systems

    ☐ Is there a reliable communication system (intercom, PA system) for staff and students during emergencies?

    ☐ Does the school have a system for notifying parents and guardians in case of emergencies?

☐ Security Cameras

    ☐ Are key areas (entrances, hallways, common areas) monitored by security cameras?

    ☐ Does school staff have the access and ability to monitor the cameras during the school day (not only forensically/recorded)?

Policies and Procedures

☐ Student & Visitor Management

    ☐ Does the school have a clear visitor screening and sign-in process?

    ☐ Are there clear expectations around prohibited items?

☐ Threat Identification & Reporting

    ☐ Does the school have mechanisms for proactively identifying potential behavioral and physical threats?

    ☐ Does the school have a clear and anonymous system for students and staff to report suspicious activity or threats?

    ☐ Does the district have an established multi-disciplinary threat assessment team to evaluate potential concerns?

☐ Behavioral Intervention

    ☐ Does the school have a comprehensive program for addressing student behavior issues?

☐ Staff Training

    ☐ Do staff members receive regular training on security procedures, threat identification, and emergency response protocols?

    ☐ Does the district have a designated school safety director who is responsible for all programming and security efforts?

☐ Policy Education & Enforcement

    ☐ Are policies well-documented, communicated, and enforceable?

Additional Considerations

☐ Mental Health Resources

    ☐ Does the school have access to mental health professionals for students and staff?

☐ Community Collaboration

    ☐ Does the school have established partnerships with local law enforcement and emergency services?

    ☐ Is there an established district safety committee?

    ☐ Is there an established reunification site in the event of building evacuation? Are first responders aware of this plan?

By reviewing these areas and identifying potential gaps in your school security plan, you can demonstrate a commitment to creating a safer learning environment.

Note: This checklist is not exhaustive and may need to be adapted to your specific school's needs.