Security Assessment & Planning Guide: 6 Essentials for Healthcare Safety

This one-page guide is designed to help healthcare leaders assess and strengthen their workplace violence prevention strategies. Use this checklist to evaluate current gaps, prioritize action items, and create a safer environment for staff, patients, and visitors.

Assess Risk Exposure

- Do you have CPTED certified personnel working with your team?
- Are current internal and external threats to patients, staff, and visitors properly understood? (e.g., affective, predatory, and domestic violence)
- Have we conducted a recent workplace violence risk assessment utilizing a professional / accredited outside agency?
- Do we track and review incident reports regularly from a centralized database of all reports?
- Are high-risk areas (e.g., ER, behavioral health, exterior spaces) identified and monitored?

2 Evaluate Security Infrastructure

- Are entrances and exits access-controlled and monitored?
- Are security cameras and alarm systems functioning effectively?
- Are panic buttons or duress alarms available in highrisk zones?
- Is there a need for security personnel to coordinate with security technology?

Identify Policy & Training Gaps

- Do we have a workplace violence prevention policy in place?
- Are staff trained in de-escalation, reporting, and emergency response?
- Are we developing and using a Violence Assessment Tool (VAP) to help predict possible violent behavior?
- Are we developing Trauma Informed Care (TIC), models for patients and co-workers?
- Do we conduct regular safety drills and tabletop exercises?

4 Plan for Technology Integration

- Have we evaluated tools like weapons detection and RTLS (Real-Time Location)?
- Do our security technologies integrate well with clinical workflows?
- Are duress alarm systems easy to access, give appropriate accuracy and discreet use?

Foster a Culture of Safety

- Do staff feel empowered to report safety concerns and have easy access to do so?
- Is leadership actively involved in safety conversations and initiatives?
- Do we regularly communicate security updates, safety improvements and misses?

6 Strengthen Response & Recovery

- Are emergency response protocols up to date and clearly communicated?
- Do we provide psychological support or counseling after violent incidents?
- Are lessons learned from incidents integrated into future planning?

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